

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on
Tuesday, 5th December, 2023 at 6.00 pm in the Council Chamber,
Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor T Parish (Chair)
Councillors B Anota, A Beales, M de Whalley, J Moriarty, C Morley, S Ring,
J Rust and S Squire

1 **MINUTES**

RESOLVED: The Minutes of the meetings held on 31 October and 20 November 2023 were approved as a correct record and signed by the Chair.

2 **URGENT BUSINESS**

There were no items of urgent business.

3 **DECLARATIONS OF INTEREST**

Councillor A Ware declared a non pecuniary interest in the item on Council Companies Funding, as a Council appointed Director of West Norfolk Housing and Property Companies.

4 **CHAIR'S CORRESPONDENCE**

None

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

The following Councillors attended under standing order 34:

Councillors R Blunt and A Dickinson on Zoom
Councillor A Ware in person.

6 **CALLED IN MATTERS**

No matters were called in.

7 **FORWARD DECISIONS**

The forward decision list was noted

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

Corporate Performance Panel – 13 November 2023 - Council Tax Support Scheme

Environment and Community Panel – 14 November 2023 – Assets of Community Value and Exempt – Framework Agreement for Care and Repair Handyperson Prevention Service.

Regeneration And Development Panel Inviting Other Panels: RD61: Cabinet Report – Governance documents.

The comments were taken into account with the items on the agenda.

9 **COUNCIL TAX SUPPORT - FINAL SCHEME FOR 2024-2025**

RESOLVED: That the consultation process, the widening of the criteria in the current economic climate to match the support given to protected groups be noted.

RECOMMENDED: That Option 1 being the recommendation for the final CTS scheme for working age people for 2024/2025.

(Option 1: Make the CTS Scheme more generous by using the Protected Scheme rules as the rules for the Local Scheme)

2) That it be noted that if full Council does not agree the CTS Scheme detailed in Option 1, the current CTS Scheme will continue in default.

Reason for Decision

To ensure a CTS scheme for working age people for 2024/2025 is agreed by full Council by the deadline of 31 January 2024.

10 **ASSETS OF COMMUNITY VALUE POLICY REVIEW**

RESOLVED: 1) That the Borough Council of King's Lynn and West Norfolk policy and statutory process for Assets of Community Value, as attached to the report, be approved.

2) That the material update to the policy of changing the delegation to authorise Assets of Community Value from council officer to Portfolio Holder in consultation with the Executive Director of Place and relevant ward members be noted.

3) That delegated authority be given to the Monitoring Officer to make future non-material updates to the policy (non-material definition – amendments which will not significantly change the policy but will update in line with legislative changes or will achieve improvements to the process).

Reason for Decision

1) To approve the revised policy on Assets of Community Value to amend the decision-making process to reflect current Portfolio arrangements.

2) To enable non-material amendments to the policy to be made without the need for Cabinet and full council authority.

11 **CIL GOVERNANCE AND SPENDING DOCUMENT 2024 AND ANNUAL INFRASTRUCTURE FUNDING LIST**

RESOLVED: That the arrangements in the CIL Governance and Spending document attached as Appendix 1 to the report be agreed.

REASON FOR DECISION

To ensure the Borough Council meets its legal requirement to administer CIL funds in an appropriate way.

To ensure the benefits of CIL are shared to meet the infrastructure demands across the Borough

12 **COUNCIL COMPANY FUNDING - WEST NORFOLK PROPERTY LIMITED AND WEST NORFOLK HOUSING COMPANY LIMITED**

RESOLVED: That the item be deferred until the 15 January 2023 Cabinet meeting.

Reason for Decision

To permit further consideration of the item.

13 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

14 **FRAMEWORK AGREEMENT FOR CARE & REPAIR HANDYPERSON PREVENTION SERVICE**

RESOLVED: 1) The framework agreement for a period of two years with the option to extend for a further two years subject to a limit of £1.2m of contracts being awarded in the lifetime of the contract be approved.

2) That Contractors A and B outlined in the report are included on the framework.

Reason for Decision

To ensure that the Council obtains best value for the grants that it administers for aids and adaptations work for elderly and vulnerable people and to ensure compliance with procurement regulations.

The meeting closed at 6.31 pm